



## 2.0 PERMIT ADMINISTRATION

The following Frederick County personnel are responsible for the various program components that support compliance with the County's NPDES Municipal Separate Storm Sewer System (MS4) permit.



Shannon Moore, Project Manager IV, Watershed Management Section,  
Division of Public Works

118 North Market St., Frederick, MD 21701

301-600-1413

Manages NPDES MS4 Stormwater Permit. Develops and manages programs within permit scope. Manages multi-million dollar budget for operating funds, Capital Improvement Projects and Grants. Manages NPDES consultants. Supervises two staff people. Oversees CIP projects. Writes technical documents. Conducts GIS and other technical projects related to NPDES permit compliance. Maintains project schedules. Coordinates with outside agencies and groups. Conducts community outreach events.

David Ennis, P.E., Department Head, Program Development and Management, Division of Public Works

118 North Market St., Frederick, MD 21701

301-600-1557

Supervises NPDES Program Manager. Controls budgets and ensures County management adequately supports permit. Supervises GIS Section, WMS.

Betsy Smith, Director, Division of Permitting and Development Review Engineering

30 North Market Street, Frederick, MD 21701

301-600-2961

Manages Development Review for Stormwater Management, including promulgation of County Stormwater ordinance. Supervises Environmental Compliance Section.

Steve Fellers, Construction Manager I, Environmental Compliance Section, Division of Permitting and Development Review

30 North Market St., Frederick, MD 21701

301-600-3511

Runs Sediment and Erosion Control Program. Supervises collection of information for permit that includes grading permits, stormwater facility maintenance inspections, and green card class scheduling.

Al Hudak, Director, Division of Public Works

118 North Market St., Frederick, MD 21701

301-600-1128

Controls budgets and ensures County management adequately supports permit. Provides additional oversight for permit management.

Kay Schultz, Community Restoration Coordinator, Watershed Management Section,  
Division of Public Works  
118 North Market St., Frederick, MD 21701  
301-600-1741

Supports NPDES activities through implementation of community restoration projects from the Watershed Restoration Action Strategy reports for Upper and Lower Monocacy Watersheds in Frederick County.

Jessica Hunicke, Project Manager II, Watershed Management Section, Division of Public Works

118 North Market St., Frederick, MD 21701  
301-600-1350

Supports NPDES activities, including Annual Report submission, Illicit Discharge Detection and Elimination program implementation, TMDL pollutant load tracking, Industrial Discharge permits, and Website production.

Darlene Bucciero, Project Manager IV, Program Development & Management, Division of Public Works

118 Market St., Frederick, MD 21701  
301-600-2952

Supports NPDES activities, manages NPDES related CIP projects.

Doug Reedy, GIS Manager, GIS Section, Division of Public Works

118 North Market St., Frederick, MD 21701  
301-600-2968

Supervises GIS data collection for NPDES permit. Provides map information for permit requirements on request.

Andreas Ritterbusch, GIS Program Manager II, GIS Section, Division of Public Works

118 North Market St, Frederick, MD 21701  
301-600-2920

Develops programs for GIS applications related to NPDES requirements.

Barb Linton, GIS Specialist III, GIS Section, Division of Public Works

118 North Market St., Frederick, MD 21701  
301-600-2384

Creates data layers for NPDES-required GIS coverages. Prepares outreach materials and posters for NPDES.

Jason Jones, GIS Specialist III, GIS Section, Division of Public Works

118 North Market St., Frederick, MD 21701  
301-600-2385

Creates data layers for NPDES-required GIS coverages.

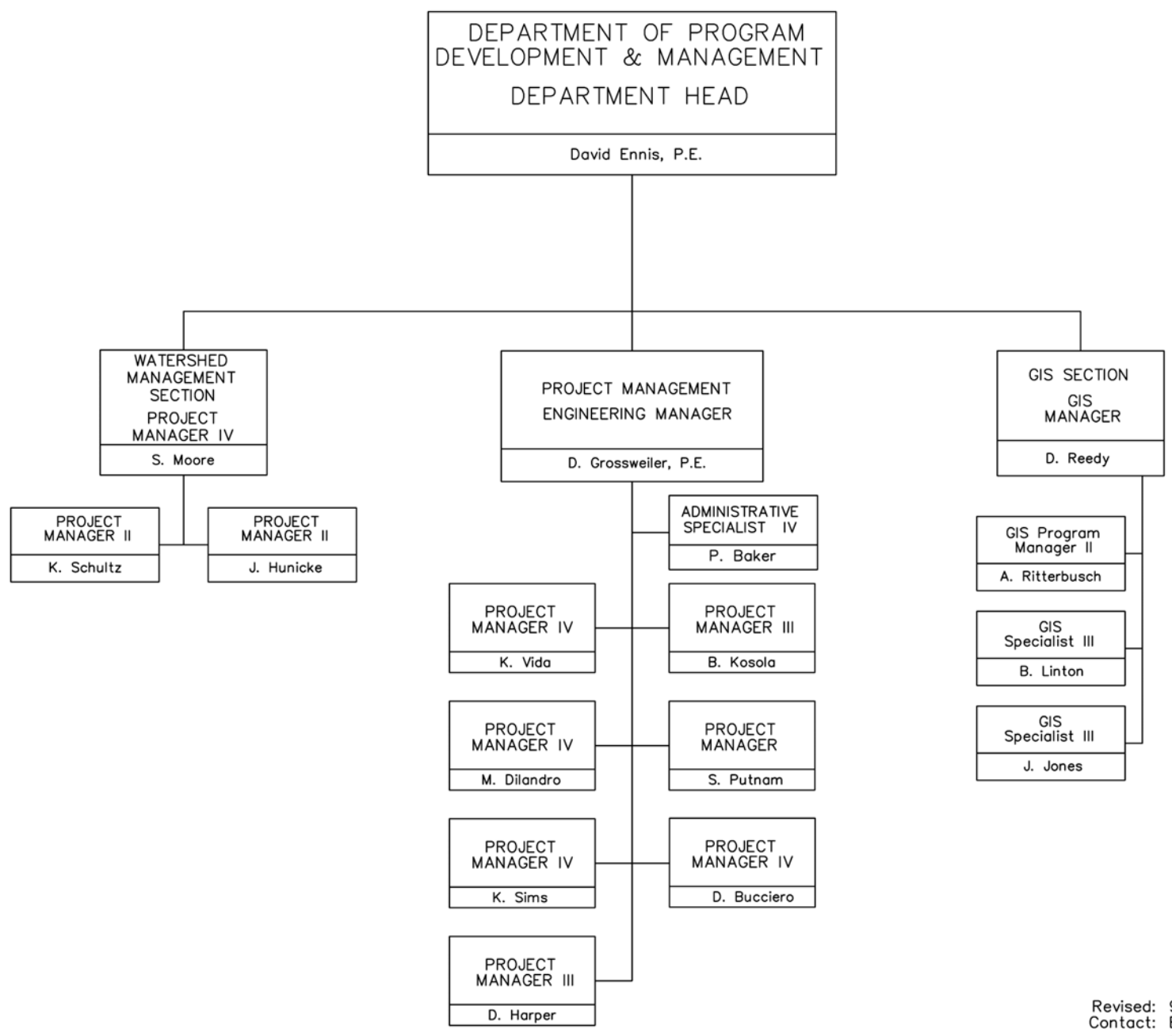
Dave Crable, Project Manager IV, Division of Permitting and Development Review  
30 North Market Street, Frederick, MD 21701  
301-600-1137  
Maintains database of stormwater management facilities.

Tim Goodfellow, Principal Planner II, Department of Planning & Zoning  
12 E Church Street, Frederick, MD 21071  
301-600-2508  
Coordinates planning activities related to NPDES permit.

Hilari Varnadore, Principal Planner II, Department of Planning & Zoning  
12 E. Church Street, Frederick, MD 21701  
301-600-2941  
Coordinates planning activities related to NPDES permit.

The organizational chart in Figure 2-1 depicts the organization of the Department of Program Development and Management, the unit within the County's Division of Public Works that houses many of these personnel.

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Revised: 9/14/2007  
Contact: Barb Linton for revisions.  
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Figure 2-1. Organization chart